

Te Rā School

Waldorf Education on the Kāpiti Coast

89 Poplar Ave, Raumati South

www.tera.school.nz

ANNUAL REPORT

FOR THE YEAR ENDED

31 DECEMBER 2021

Whāngia te wairua o te tamaiti

Hāpainga te mana tangata

Poipoia te mauri

*Education that nourishes the soul of each child.
Uphold their dignity. Nurture their life force.*



School Directory:

Ministry Number: 1613

Principal: Kerstin Wagner

School Address: 89 Poplar Ave, Raumati South

School Postal Address: 89 Poplar Ave, Paraparaumu 5032

School Phone: 04 299 0812

School Email: office@tera.school.nz

Accountant / Service Provider: [Accounting for Schools](#)

TE RA WALDORF SCHOOL

Annual Report - For the year ended 31 December 2021

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TE RA WALDORF SCHOOL

Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Michael Freeman

Full Name of Presiding Member

Kerstin Wagner

Full Name of Principal



Signature of Presiding Member



Signature of Principal

31/5/2022

Date:

31/5/2022

Date:

TE RA WALDORF SCHOOL

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
Revenue				
Government Grants	2	1,328,656	1,264,214	1,347,807
Locally Raised Funds	3	300,720	274,492	405,415
Use of Land and Buildings Integrated		130,500	150,000	187,200
Interest Earned		241	100	104
		1,760,117	1,688,806	1,940,526
Expenses				
Locally Raised Funds	3	32,745	19,100	60,936
Learning Resources	4	1,230,120	1,189,082	1,248,268
Administration	5	221,164	190,549	274,819
Finance		1,644	50	1,377
Property	6	259,101	267,525	317,899
Depreciation	9	17,420	12,500	13,954
Loss on Disposal of Fixed Assets		-	-	3,327
		1,762,194	1,678,806	1,920,581
Net Surplus / (Deficit) for the year		(2,077)	10,000	19,945
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		(2,077)	10,000	19,945

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

TE RA WALDORF SCHOOL

Statement of Changes in Net Assets/Equity For the year ended 31 December 2021

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Balance at 1 January	12,809	2,567	(12,976)
Total comprehensive revenue and expense for the year	(2,077)	10,000	19,945
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	6,302	-	5,840
Equity at 31 December	17,034	12,567	12,809
Retained Earnings	17,034	12,567	12,809
Equity at 31 December	17,034	12,567	12,809

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

TE RA WALDORF SCHOOL

Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Assets				
Cash and Cash Equivalents	7	22,090	51,112	31,830
Accounts Receivable	8	103,140	85,000	104,576
Prepayments		4,664	-	4,475
		129,894	136,112	140,881
Current Liabilities				
Accounts Payable	10	125,836	135,000	142,877
Finance Lease Liability	11	6,212	3,500	8,496
GST Payable		5,321	5,502	6,395
		137,369	144,002	157,768
Working Capital Surplus/(Deficit)		(7,475)	(7,890)	(16,887)
Non-current Assets				
Property, Plant and Equipment	9	31,668	20,457	41,093
		31,668	20,457	41,093
Non-current Liabilities				
Finance Lease Liability	11	7,159	-	11,397
		7,159	-	11,397
Net Assets		17,034	12,567	12,809
Equity		17,034	12,567	12,809

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

TE RA WALDORF SCHOOL

Statement of Cash Flows

For the year ended 31 December 2021

		2021	2021	2020
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
Cash flows from Operating Activities				
Government Grants		381,891	324,214	352,406
Locally Raised Funds		439,939	206,242	528,961
Goods and Services Tax (net)		(1,075)	293	(1,498)
Payments to Employees		(474,556)	(326,763)	(455,456)
Payments to Suppliers		(340,020)	(178,687)	(388,102)
Interest Paid		(1,644)	(50)	(987)
Interest Received		241	100	104
Net cash from the Operating Activities		4,776	25,349	35,428
Cash flows from Investing Activities				
Purchase of PPE		(7,994)	-	(7,782)
Net cash to the Investing Activities		(7,994)	-	(7,782)
Cash flows from Financing Activities				
Lease Financing/(Payments)		(6,522)	(6,067)	(3,328)
Net cash from/(to) the Financing Activities		(6,522)	(6,067)	(3,328)
Net increase/(decrease) in cash and cash equivalents		(9,740)	19,282	24,318
Cash and cash equivalents at the beginning of the year	7	31,830	31,830	7,512
Cash and cash equivalents at the end of the year	7	22,090	51,112	31,830

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

a) Reporting Entity

Te Ra School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 9.

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and buildings.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

TE RA WALDORF SCHOOL
Notes to the Financial Statements
For the year ended 31 December 2021

1. Statement of Accounting Policies

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Furniture and equipment	5–15 years
Information and communication technology	2–5 years
Textbooks	5 years
Leased assets held under a Finance Lease	3 - 5 years
Library resources	12.5% Diminishing value

k) Impairment of property, plant, and equipment

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

m) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

n) Revenue Received in Advance

Revenue received in advance relates to grants received where there are unfulfilled obligations for the School. The grants are recorded as revenue as the obligations are fulfilled.

The School holds sufficient funds to enable the refund of the grants, should the School be unable to fulfill the obligations.

o) Financial Instruments

The School's financial assets comprise cash and cash equivalents and accounts receivable. These financial assets are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. These financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

p) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

q) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

r) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in-kind in the Statement of Comprehensive Revenue and Expense.

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

2. Government Grants

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	313,259	287,740	308,746
Teachers' salaries grants	957,579	940,000	939,524
Resource teachers learning and behaviour grants	-	-	2,636
Other MoE Grants	57,818	36,474	37,923
MSD - Wage Subsidy	-	-	58,978
	<u>1,328,656</u>	<u>1,264,214</u>	<u>1,347,807</u>

Other MOE Grants total includes additional COVID-19 funding totalling \$11,027 for the year ended 31 December 2021 (2020: \$6,678).

The school is not eligible for the donation scheme for this year.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations & Bequests	57,930	50,000	50,391
Fundraising & Community Grants	12,366	18,985	8,645
Fees for Extra Curricular Activities	40,980	14,500	46,235
Fundraising	-	-	963
Trading	205	8,500	9,113
Other Revenue	189,239	182,507	5,332
Salary contributions from related parties	-	-	284,736
	<u>300,720</u>	<u>274,492</u>	<u>405,415</u>
Expenses			
Extra Curricular Activities Costs	32,713	14,200	56,740
Trading	32	4,900	4,196
	<u>32,745</u>	<u>19,100</u>	<u>60,936</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>267,975</u>	<u>255,392</u>	<u>344,479</u>

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

4. Learning Resources

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	27,291	42,350	31,295
Library resources	155	500	165
Employee benefits - salaries	1,192,768	1,140,232	1,211,800
Staff development	9,906	6,000	5,008
	<u>1,230,120</u>	<u>1,189,082</u>	<u>1,248,268</u>

5. Administration

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	3,814	4,000	4,200
Board Expenses	60	-	2,052
Communication	6,811	8,200	4,909
Consumables	6,462	5,575	7,031
Operating Lease	1,768	5,609	-
Legal Fees	4,150	-	-
Other	23,854	19,650	36,501
Employee Benefits - Salaries	168,199	142,015	153,944
Service Providers, Contractors and Consultancy	6,046	5,500	7,204
Wage Subsidy	-	-	58,978
	<u>221,164</u>	<u>190,549</u>	<u>274,819</u>

6. Property

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	19,062	16,300	17,520
Consultancy and Contract Services	24,338	25,000	25,006
Grounds	3,230	2,000	3,840
Heat, Light and Water	20,508	16,000	21,142
Repairs and Maintenance	13,516	11,000	21,483
Use of Land and Buildings	130,500	150,000	187,200
Security	3,672	2,000	2,612
Employee Benefits - Salaries	44,275	45,225	39,096
	<u>259,101</u>	<u>267,525</u>	<u>317,899</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

7. Cash and Cash Equivalents

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash on Hand	500	-	500
Bank Current Accounts	21,590	51,112	31,330
Cash and cash equivalents for Statement of Cash Flows	22,090	51,112	31,830

8. Accounts Receivable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Receivables	10,762	85,000	25,856
Receivables from the Ministry of Education	-	-	4,512
Teacher Salaries Grant Receivable	92,378	-	74,208
	103,140	85,000	104,576
Receivables from Exchange Transactions	10,762	85,000	25,856
Receivables from Non-Exchange Transactions	92,378	-	78,720
	103,140	85,000	104,576

9. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2021						
Furniture and Equipment	17,049	3,360	-	-	(5,928)	14,481
Information Technology	21	-	-	-	(21)	-
Textbooks	281	-	-	-	-	281
Leased Assets	19,610	2,844	-	-	(10,736)	11,718
Library Resources	4,132	1,791	-	-	(735)	5,188
Balance at 31 December 2021	41,093	7,995	-	-	(17,420)	31,668

The net carrying value of equipment held under a finance lease is \$11,718 (2020: \$19,610).

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

9. Property, Plant and Equipment (cont)

	2021	2021	2021	2020	2020	2020
	Cost or	Accumulated	Net Book	Cost or	Accumulated	Net Book
	Valuation	Depreciation	Value	Valuation	Depreciation	Value
	\$	\$	\$	\$	\$	\$
Furniture and Equipment	193,296	(178,815)	14,481	189,936	(172,887)	17,049
Information Technology	2,072	(2,072)	-	2,072	(2,051)	21
Textbooks	281	-	281	281	-	281
Leased Assets	45,728	(34,010)	11,718	36,736	(17,125)	19,610
Library Resources	33,510	(28,322)	5,188	31,719	(27,587)	4,132
Balance at 31 December	274,887	(243,219)	31,668	260,744	(219,650)	41,093

10. Accounts Payable

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Creditors	8,296	21,500	18,678
Accruals	7,764	8,500	5,700
Employee Entitlements - salaries	92,378	90,000	100,333
Employee Entitlements - leave accrual	17,398	15,000	18,166
	125,836	135,000	142,877
Payables for Exchange Transactions	125,836	135,000	142,877
	125,836	135,000	142,877

The carrying value of payables approximates their fair value.

11. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	7,176	3,500	8,496
Later than One Year and no Later than Five Years	7,994	-	11,397
Future Finance Charges	(1,799)	-	-
	13,371	3,500	19,893
Represented By			
Finance Lease Liability - Current	6,212	3,500	8,496
Finance Lease Liability - Term	7,159	-	11,397
	13,371	3,500	19,893

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

12. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (The Kapiti Waldorf Trust) is a related party of the Board because the Proprietor appoints representatives to the Board, giving the Proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the Proprietor collects funds on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1(d). The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings", both as revenue and an expense (see note 6).

The proprietor collects funds in order to support the school in its delivery of the special character curriculum. This support is provided via special character grants from the Proprietor to the School. During the year special character grants provided by the Proprietor were \$0 (2020: \$0).

The school has entered into agreements with the Proprietor for the provision of services, including administration and payroll, the cost of which is to be split between the School and the Proprietor. In 2020 \$xx (2020 \$156,579) was invoiced to the Proprietor for their portion of the Special Character Salaries, and \$xx (2020: \$120,239) was invoiced to the Proprietor for their portion of the Administration Salaries.

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

13. Remuneration

Key management personnel compensation

Key management personnel of the School includes all trustees of the Board, the Principal and the Co-Principals.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i>		
Remuneration	-	-
Full-time equivalent members		0.17
<i>Leadership Team</i>		
Remuneration	240,507	233,879
Full-time equivalent members	2.00	2.14
Total key management personnel remuneration	240,507	233,879
Total full-time equivalent personnel	2.00	2.31

There are 8 members of the Board excluding the Principal. The Board held 9 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
<i>Co-Principal 1</i>		
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	120 - 130	110 - 120
Benefits and Other Emoluments	3 - 4	-

Co-Principal 2

The total value of remuneration paid or payable to the Co-Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	100 - 110	110 - 120
Benefits and Other Emoluments	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100 - 110	-	1
	-	1

The disclosure for 'Other Employees' does not include remuneration of the Principal or Co-Principals.

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

14. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	\$0	\$0
Number of People	-	-

15. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

16. Commitments

(a) Capital Commitments

As at 31 December 2021 the Board had not entered into contract agreements for capital expenditure. (Capital commitments at 31 December 2020: nil)

(b) Operating Commitments

As at 31 December 2021 the Board has no operating lease commitments. (Operating Commitments at 31 December 2020 - Nil)

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

17. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Financial assets measured at amortised cost			
Cash and Cash Equivalents	22,090	51,112	31,830
Receivables	103,140	85,000	104,576
Total Financial Assets Measured at Amortised Cost	125,230	136,112	136,406
Financial liabilities measured at amortised cost			
Payables	125,836	135,000	142,877
Finance Leases	13,371	3,500	19,893
Total Financial Liabilities Measured at Amortised Cost	139,207	138,500	162,770

18. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

19. Going Concern

The school is experiencing financial difficulties, and at balance date has a working capital deficit of \$7,475 (2020: \$16,887) and total assets exceed total liabilities by \$15,876 (2020: \$12,469). The financial difficulties have arisen primarily because the School has incurred deficits over recent years.

These financial statements have been prepared on a going concern basis. The going concern assumption is dependent on the continuing support from the Kapiti Waldorf Trust. The trust has confirmed they will continue to provide the School with resources so that it may meet its obligations as they fall due.

TE RA WALDORF SCHOOL

Notes to the Financial Statements

For the year ended 31 December 2021

20. COVID 19 Pandemic on going implications

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2. Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week. Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed. However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level

Reduction in locally raised funds

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

Increased Remote learning additional costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.

TE RA WALDORF SCHOOL

Members of the Board

For the year ended 31 December 2021

Name	Position	How position on Board gained	Occupation	Term expired/expires
Mike Freeman	Presiding Member	Elected	Business Development Manager	September 2022
Kerstin Wagner	Principal		Teacher	
David Nicoll	Deputy Principal		Teacher	
Simon Mackay	Parent Rep	Co-opted	Business Consultant	September 2022
Gordon McKenzie	Parent Rep	Co-opted	Manager	September 2022
Matt Lamason	Parent Rep	Elected	Business Owner	Nov 2023
Tommy Benefield	Parent Rep	Elected	DHB Manager	Nov 2023
Andre Ngapo	Staff Rep	Appointed	Teacher	Nov 2023
Shelley Wrigley	Proprietor Rep		Business Consultant	Nov 2023
David Simpson	Proprietor Rep		Teacher & Schools Consultant (international)	N/A

TE RA WALDORF SCHOOL

Kiwisport Funding

For the year ended 31 December 2021

In 2021 Te Ra Waldorf School received \$2,428 (2020: \$2,611) KiwiSport funding. Part of the funding was spent on the subscription with Kapiti Primary Sports Association. This membership enabled our middle and senior school students to take part in a wide range of sports activities throughout the year including cross country racing, orienteering, mountain bike racing, triathlon, tough guy challenge and winter and summer sports tournaments.

The funding was also used to support the school's hockey, netball and touch rugby teams with equipment and turf and hall fees.

The school bought sports equipment which included balls and equipment.